



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Revised Board Meeting Agenda

Thursday, May 18, 2017

Room 165 at 6:30

Call to Order

Roll Call

Introductions

Public Comments

Approval of Minutes

- April 20, 2017 Regular Board Meeting

Approval of Financial Reports

- Income – April 2017
- Expenditures – April 2017
- Fund Report – April 2017

New Business – Board Action Items

- Joan Ford Self Advocate Grant Request
- Special Olympics Grant Request
- Strong Families Safe Communities Collaboration Grant
- New Housing Corporation
- Olentangy ACT Lease Agreement
- Expenditures for Proper Public Purpose Policy
- Sales Tax Policy
- MUI Policy
- Behavioral Support Policy
- IGS Agreement

Department Reports

- Enrollment Report
- Personnel Report
- Provider Report

Adjournment



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

April 20, 2017

Call to Order

Louis Borowicz, Board President, called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:34 p.m. on Thursday, April 20, 2017.

Roll Call

Members present: Louis Borowicz, Jeffrey Wallace, Alice Nicks, Rita Seese, Tracie Davies Toot, Howard Heffelfinger, and Gerald Plassenthal.

Introductions

Kristine Hodge, Superintendent, introduced Amber Gurnani, Support Administrator. Ms. Gurnani shared information about herself and her past work experience. Louis Borowicz, Board President, welcomed Ms. Gurnani to DCBDD.

Public Comments

Louis Borowicz, Board President, welcomed guests to the Board Meeting and informed them they would have five (5) minutes each to speak.

William Engelman introduced himself and thanked the Board for the services his son received through the Help Me Grow (HMG) program. Mr. Engelman expressed concern that moving to a consultative model will not provide the same therapeutic value as direct therapy.

Katie Wegman introduced herself and shared her daughter's story of success in a clinic-based setting. Ms. Wegmann concluded by stating she is grateful for the services the Board has provided.

Doug and Sarah Cook introduced themselves and thanked the Board for the wonderful services their daughter receives. Ms. Cook asked the Board to consider blending traditional therapies with the new model.

Shari Laurin introduced herself and told the Board how blessed her family has been to receive services for her son. Ms. Laurin admitted that she does not know enough about the new model, but wanted to advocate for choice for families.

Tiffany Smith introduced herself and shared with the Board how wonderful her experience with the Core Team has been for her family. Ms. Smith's son has made amazing progress with the Core Team model and she hopes other families are willing to try the program.



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Approval of Minutes

RESOLUTION 17-04-01

Alice Nicks moved to approve the minutes from the March 16, 2017, regular board meeting as presented. Tracie Davies Toot seconded the motion. The motion carried.

RESOLUTION 17-04-02

Alice Nicks moved to approve the minutes from the March 29, 2017, special board meeting as presented. Howard Heffelfinger seconded the motion. The vote was as follows: Howard Heffelfinger, yes; Rita Seese, yes; Tracie Davis Toot, yes; Alice Nicks, yes; Jeffrey Wallace, yes; Louis Borowicz, yes; Gerald Plassenthal, abstain. The motion carried.

Approval of Financial Reports

RESOLUTION 17-04-03

Jared Zirillo, Director of Operations, reviewed the March 2017, financial reports. Gerald Plassenthal moved to approve the list of March expenditures and the financial reports as submitted. Howard Heffelfinger seconded the motion. The motion carried.

New Business - Board Action Items

A. Self Advocates of Delaware County Grant Request

Jessi Russell, Dawn Meigs, and JoAnn Roders, Self Advocates of Delaware County Board Members, presented their grant request for \$1,500.00 to the Board. The grant funds will be used to help cover conference fees and training expenses.

RESOLUTION 17-04-04

Alice Nicks moved to approve the Self Advocates of Delaware County grant request in the amount of \$1,500.00. Rita Seese seconded the motion. The motion carried.

B. Joan Ford Self Advocate Grant Request

The grant was tabled until next month due to Ms. Ford not being in attendance.

C. New Housing Corporation

Superintendent Kristine Hodge shared with the Board that the Housing Committee is doing their due diligence in vetting the two housing corporation proposals, and hopes to be able to make a recommendation within the next two weeks.

D. FY18 DODD EI Grant for Service Coordination, Evaluations, and Assessments

RESOLUTION 17-04-05

Alice Nicks moved to approve submitting the grant request for FY18 service coordination, evaluations, and assessments. Jeffrey Wallace seconded the motion. The motion carried.

E. Administrative Resolution of Complaints Policy

RESOLUTION 17-04-06

After being tabled last month for clarification, Howard Heffelfinger moved to approve the Administrative Resolution of Complaints Policy as presented. Gerald Plassenthal seconded the motion. The motion carried.



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Committee Reports

A. Early Intervention Project Update

Peggy Kroon Van Diest, Director of Early Intervention; Beth Amato, Early Intervention Supervisor; Rosemary Halterman, Supervisor/Evaluation Coordinator; and Bethany Mirka, Family Liaison updated the Board on the Core Team Primary Service Provider (PSP) Pilot.

RESOLUTION 17-04-07

After much discussion, Alice Nicks moved that the Core Team Pilot Project for Early Intervention will become the practice for Early Intervention in Delaware County so that all families will have access to a Core Team as soon as the County Board has capacity to serve incoming families. Additionally, the Board authorizes the Superintendent and administrative staff to initiate RFPs for full county implementation and supports families continuing to have access to individual budgets for services as noted in the presentation. Tracie Davies Toot seconded the motion. The vote was as follows: Howard Heffelfinger, yes; Tracie Davis Toot, yes; Alice Nicks, yes; Louis Borowicz, yes; Gerald Plassenthal, no; Rita Seese, no; Jeffrey Wallace, no. The motion carried.

H. Personnel Committee Update

Howard Heffelfinger, Chair of the Personnel Committee, updated the Board on the April 18, 2017 meeting. The Personnel Committee authorized Superintendent Kristine Hodge to seek outside professional assistance to update the personnel policies; complete a salary survey of contiguous and like size counties (both in population and people served); and survey staff to discover what they value and how they would like to be recognized.

Department Reports

A. First Quarter MUI Report

Investigative Agent Angie Rayburn reviewed the first quarter MUI Report.

B. First Quarter Waiver Report

Melinda Draper, Medicaid Manager, reviewed the first quarter Waiver Report.

C. Enrollment, Personnel, and Provider Reports

Kristine Hodge, Superintendent, reviewed the March 2017 Enrollment, Personnel, and Provider reports.

Superintendent's Report

A. Contracts

Kristine Hodge, Superintendent, informed Board Members that she has been signing contract addendums for Independent Providers. No other contracts were signed this month.

B. Website Update

Kristine Hodge, Superintendent, informed the Board that the new website is up and running.



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

C. Personnel Committee

Kristine Hodge, Superintendent, informed the Board that the Personnel Committee would meet before the next Board Meeting in May to discuss salary and staff survey results.

D. Accreditation Update

Kristine Hodge, Superintendent, updated the Board on the Accreditation POC timeline. DODD Reviewers will return in approximately sixty (60) days.

Updates – Business Manager

A. Insurance Premium Holiday

Jared Zirillo, Director of Operations/Business Manager, informed the Board that DCBDD received its first premium holiday and saved approximately \$103,000.00 this plan year.

B. Fund Transfers

Jared Zirillo, Director of Operations/Business Manager, informed the Board that the fund transfers were formalized by the Commissioners and will be reflected in next month's financial reports.

C. Fiber Line Update

Jared Zirillo, Director of Operations/Business Manager, reported that the fiber line is in the process of being installed.

D. Construction/Renovation Update

Renovations are going smoothly and should be completed within the next couple of weeks.

Adjournment

RESOLUTION 17-04-08

Howard Heffelfinger moved to adjourn the meeting. Jeffrey Wallace seconded the motion. The motion carried. The meeting adjourned at 9:14 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Debra A. Jones".

Executive Assistant