



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

January 17, 2019

Call to Order

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:42 p.m. on Thursday, January 17, 2019.

Roll Call

Members present: Louis Borowicz, Howard Heffelfinger, David Moser, Tracie Davies Toot, Dana Lehman, Stephen Finney, and Ted Klecker

Approval of Minutes

RESOLUTION 19-01-01

David Moser moved to approve the minutes from the December 20, 2018 Board Meeting as presented. Tracie Davis Toot seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 19-01-02

Jared Zirillo, Director of Operations/Business Manager, reviewed the December 2018 financial reports. Howard Heffelfinger moved to approve the list of December expenditures and the financial reports as submitted. David Moser seconded the motion. The motion carried.

Ethics Council Report

The Ethics Council met at 6:00 p.m. to approve a staff request for outside employment, to review a report of an employee's relative employed with an entity affiliated with DCBDD, and to review 20 direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the entities submitted for review: Advanced Pediatric Therapies, LLC; All Around Town, LLC; Balancing Life, LLC; Bridgeway Academy; Cornerstone Supported Living, LLC; Creative Foundations, Inc.; Creative Options; Customized Behavioral Healthcare, LLC; Good Samaritan Home Health Care; Hattie Larlham Center for Children with Disabilities dba ADD; Healthy Connections, LLC; Homewatch Caregivers/Jonathan Hersh Management, Inc.; KE Green Speech and Language, LLC dba Premier Speech; Kidz Kneads, LLC; RIDE, LLC; Speak, Learn, Play Therapy; Specialized Speech Technologies, Inc.; Speech for Life, LLC; Tender Home Care Providers, LLC; The Alternative Center, LLC

RESOLUTION 19-01-03

Tracie Davies Toot moved to approve the Ethics Council Report as presented. Dana Lehman seconded the motion. The motion carried.



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New Business - Board Action Items

A. The 2019 Bylaws and Table of Organization were presented to the Board and reviewed.

RESOLUTION 19-01-04

David Moser moved to approve the 2019 Bylaws and Table of Organization. Ted Klecker seconded the motion. The motion carried.

B. The Summit Housing Development Corporation submitted grant requests though DODD for renovations to be made at two locations. Renovations include the replacement of the roof and deck at 49 Richards Drive and the replacement of the roof at 3182 Artic Avenue.

RESOLUTION 19-01-05

Ted Klecker moved to authorize Superintendent Kristine Hodge to approve the grant requests for repairs. Dana Lehman seconded the motion. The motion carried.

C. The On Call Policy was presented to the Board for review and approval.

RESOLUTION 19-01-06

Stephen Finney moved to approve the On Call Policy. David Moser seconded the motion. The motion carried.

D. Resolution for the payment for the Non-Federal share of Medicaid Waiver expenditures.

RESOLUTION 19-01-07

Stephen Finney moved that the Delaware County Board of Developmental Disabilities set aside a total of \$6,900,000 in calendar year 2019 to pay the Medicaid match obligation for the non-federal share of services as required by Section 5126.0511(B) of the Ohio Revised Code. Tracie Davies Toot seconded the motion. The motion carried.

E. Resolution to not provide educational services.

RESOLUTION 19-01-08

David Moser moved that the Delaware County Board of Developmental Disabilities not participate in the provision of or contract for educational services for children ages six through twenty-one years of age. Howard Heffelfinger seconded the motion. The motion carried.

F. 2019 OACB invoice.

RESOLUTION 19-01-09

Ted Klecker moved to approve the payment of the OACB dues for 2019 in the amount of \$43,775.00. Howard Heffelfinger seconded the motion. The motion carried.

G. Leave Conversion Policy.

RESOLUTION 19-01-10

Dana Lehman moved to approve the Leave Conversion Policy. David Moser seconded the motion. The motion carried.



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H. The Delaware County Board of Developmental Disabilities appointed David Moser to fulfill the remainder of Gerald Plassenthal's term on the Orange Condo Association Board. The term expires in 2020.

RESOLUTION 19-01-11

Tracie Davies Toot moved to appoint David Moser to the Orange Condo Association Board. Howard Heffelfinger seconded the motion. The motion carried.

I. The Third Amendment to the Sheriff's Lease was presented to the Board for review and approval. The amendment will provide additional space as requested by the Sheriff's Office.

RESOLUTION 19-01-12

Dana Lehman moved to approve the third amendment to the Sheriff's lease. Ted Klecker seconded the motion. The motion carried.

Superintendent Report

Kristine Hodge reported on the following topics:

- New Board Member DCBDD email set up
- Board Training Plan for 2019
- New DODD Director, Jeff Davis appointed
- Replacement of carpet throughout building
- Delaware City Schools parent info night for DD presentation
- United Way Strengthening Families inclusion training
- Westerville Parks #All In event
- Lifetime of Giving on March 14, 2019 at 6:30 p.m.
- National Fun at Work Day on January 28, 2019
- Share the Love February Appreciation Committee event

Department Reports

Waiver, MUI, Enrollment, Personnel, and Provider Reports

Melinda Draper reviewed the quarterly Waiver report, Craig Hill and Elicia Dumolt reviewed the quarterly and annual MUI reports, and Kristine Hodge reviewed December 2018 Enrollment, Personnel, and Provider reports.

Executive Session

Howard Heffelfinger moved that the Board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official ORC 121.22 (G1). Stephen Finney seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; Howard Heffelfinger, yes; David Moser, yes; Tracie Davies Toot, yes; Dana Lehman, yes; Stephen Finney, yes; Ted Klecker, yes. The motion carried.

The Board entered into executive session at 7:34 p.m.

The regular meeting of the Board reconvened at 8:02 p.m.



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Superintendent's Performance Evaluation and Pay Increase

RESOLUTION 19-01-13

Howard Heffelfinger moved to direct the Board President to sign the Superintendent's performance evaluation for 2018 and grant her the same pay increase as awarded to the rest of the staff effective January 1, 2019. Stephen Finney seconded the motion. The motion carried.

Adjournment

RESOLUTION 19-01-14

Howard Heffelfinger moved to adjourn the meeting. Stephen Finney seconded the motion. The motion carried. The meeting adjourned at 8:04 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jennifer Kenney". The signature is written in a cursive style.

Executive Assistant