



# Delaware County Board of Developmental Disabilities

*To inspire, empower, and support people to achieve their full potential.*

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## **Delaware County Board of Developmental Disabilities**

### **Regular Board Meeting**

**February 21, 2019**

### **Call to Order**

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:31 p.m. on Thursday, February 21, 2019.

### **Roll Call**

Members present: Louis Borowicz, David Moser, Tracie Davies Toot, and Steve Finney

Not present: Howard Heffelfinger, Dana Lehman and Ted Klecker

### **Excused from Meeting**

#### RESOLUTION 19-02-01

Steve Finney moved to excuse Howard Heffelfinger, Dana Lehman and Ted Klecker from the February 21, 2019 Board meeting. David Moser seconded the motion. The motion carried.

### **Introductions**

Superintendent Kristine Hodge introduced new Service and Support Administrator, Kim Rocheleau, who started on December 17, 2018 to the Board. Kim shared information about herself and her previous work experience with the Board Members.

### **Public Comments**

Christine Brown shared some events and meetings she has attended and will attend with state officials regarding the low current rate of compensation for provider service staff for onsite on call. She is very concerned about services cuts. Christine also spoke about an upcoming waiver workgroup meeting to discuss creating a universal Individual Service Plan (ISP) for all eighty-eight (88) counties. Again, her concern is an individual experiencing service cuts. The group will be making a video to be posted on YouTube to voice their concerns and invites the Board to attend and be a part of the production. Christine provided information about the Nisonger Center at Ohio State University. The center provides services to improve the lives of individuals with developmental disabilities. The Board thanked Christine for her comments.

### **Approval of Minutes**

#### RESOLUTION 19-02-02

David Moser moved to approve the minutes from the Organizational Board Meeting as presented. Tracie Davies Toot seconded the motion. The motion carried.

#### RESOLUTION 19-02-03



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Steve Finney moved to approve the minutes from the regular Board meeting as presented. David Moser seconded the motion. The motion carried.

## **Approval of Financial Reports**

### RESOLUTION 19-02-04

Jared Zirillo, Director of Operations/Business Manager, reviewed the January 2019 financial reports. David Moser moved to approve the list of January expenditures and the financial reports as submitted. Steve Finney seconded the motion. The motion carried.

## **Ethics Council Report**

The Ethics Council met at 6:15 p.m. to approve two staff requests for secondary employment and to review 11 direct services contracts for potential conflicts. The Council found that no conflicts currently exist with the entries submitted for review: Academic and Behavioral Learning Enrichment (A.B.L.E.); Always There @ A Touch, LLC; Amy O. Heil, MA, CCC-SLP, LLC; Berger Provider Services, LLC; Beyond Healthcare and Education, LLC; Covenant Contract Services, LLC; Guy Time, LLC; JJI Independent Homecare, LLC; Love for Mankind, LLC; MPQH Healthcare Professional, LLC; and Roma G, LLC.

### RESOLUTION 19-02-05

Tracie Davies Toot moved to approve the Ethics Council Report as presented. David Moser seconded the motion. The motion carried.

## **New Business - Board Action Items**

### A. Computer Donation

#### RESOLUTION 19-02-06

Steve Finney moved to approve the Computer Donation. David Moser seconded the motion. The motion carried.

### B. 2019 Board Training Plan

#### RESOLUTION 19-02-07

Steve Finney requested to add Advocacy to the training plan. Steve Finney moved to approve the Board training plan for 2019 with the addition of Advocacy. David Moser seconded the motion. The motion carried.

### C. Wellness Policy

#### RESOLUTION 19-02-08

David Moser moved to approve the Wellness Policy as presented. Tracie Davies Toot seconded the motion. The motion carried.

### D. Procurement Policy

#### RESOLUTION 19-02-09

Tracie Davies Toot moved to approve the updated Procurement Policy as presented. Steve Finney seconded the motion. The motion carried.



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E. The Summit Housing Development Corporation submitted a grant request through DODD for renovations to be made at 3182 Arctic Avenue. Renovations include two complete bathroom updates to make them accessible, widening of doorways in bedrooms, bathrooms and laundry room, adding doorways, converting the den into a fourth bedroom, adding a lift in the garage and adding a ramp in the back of the house for a second egress.

#### RESOLUTION 19-02-10

Steve Finney moved to authorize Superintendent Kristine Hodge to approve the grant requests for the renovations. David Moser seconded the motion. The motion carried.

F. Medicaid Reserve Account

#### RESOLUTION 19-02-10

David Moser moved to approve the transfer of \$500,000 to the Medicaid Reserve Account. Steve Finney seconded the motion. The motion carried.

G. An amendment to Resolution 18-12-04 is needed to approve the request from the Self-Advocates Group and waive the match for the Self-Advocacy grant application dated May 14, 2018 and modified December 12, 2018.

#### RESOLUTION 19-02-11

Steve Finney moved to amend Resolution 18-12-04. David Moser seconded the motion. The motion carried.

### **Superintendent Report**

Kristine Hodge reported on the following topics:

- March is DD Awareness activities and events
- Lifetime of Giving
- SEC Updates
- United Way/Strengthening Families toy donation
- Facility needs assessment will be presented in March to the Building Utilization Committee.
- TO Revision will be presented in March to the Personnel Committee
- SSA Position open due to a resignation
- Year-long Growth Coach training
- Delaware Creative Housing sold Dunlap property
- Board Orientation

### **Department Reports**

#### *Enrollment, Personnel, and Provider Reports*

Superintendent Kristine Hodge reviewed January 2019 Enrollment, Personnel, and Provider reports.

### **Adjournment**



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## RESOLUTION 19-02-12

Steve Finney moved to adjourn the meeting. David Moser seconded the motion. The motion carried. The meeting adjourned at 7:04 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jennifer Kenney". The signature is written in a cursive, flowing style.

Executive Assistant