**Personnel and Programs Committee Meeting Minutes**

**Tuesday, December 5, 2023**

**Call to Order**

Howard Heffelfinger, Chairperson of the Personnel and Programs Committee, called the meeting to order at 5:00 p.m. on Tuesday, December 5, 2023.

**Roll Call**

Members present: Howard Heffelfinger, Ted Klecker and Kim Pirie

Others present: Kristine Hodge, Superintendent; Melinda Draper, Senior Director of Compliance and Administrative Services; Amy Funk, Senior Director of Operations and Finance; Tina Overturf, Senior Director of Programs and Services; Allison Walters, Director of Human Resources; Chase Waits, Director of Communications and Community Engagement; Adam Thacker, Assistant Director of Programs and Services; and Jennifer Bianchi, Executive Assistant

**Public Comments**

None.

**Approval of Minutes**

Ted Klecker moved to approve the minutes from the October 3, 2023 Personnel and Programs Committee meeting as presented. Kim Pirie seconded the motion. The motion carried.

**Executive Session**

Ted Klecker moved that the Committee enter into executive session for the purpose of ORC 121.22 (G) (1): to consider the continued employment of a public employee or official and to consider the compensation of a public employee or official. Kim Pirie seconded the motion. The roll call vote was as follows: Howard Heffelfinger, yes; Ted Klecker, yes; Kim Pirie, yes.

The Committee entered into executive session at 5:01 p.m.

The regular meeting of the Committee reconvened at 5:19 p.m.

**Action Items**

***Personnel***

* Superintendent Contract

Kim Pirie moved to recommend that the Board approve the Superintendent’s employment contract. Ted Klecker seconded the motion. The motion carried.

* 2024 Compensation Schedule

Ted Klecker moved to recommend that the Board approve the 2024 Compensation Schedule. Kim Pirie seconded the motion. The motion carried.

* Revised Professional Development Policy

Kim Pirie moved to recommend that the Board approve the revised Professional Development policy. Ted Klecker seconded the motion. The motion carried.

* Revised Sick Leave Policy

Ted Klecker moved to table the revised Sick Leave policy. Kim Pirie seconded the motion. The motion carried.

* Rescind Sick Leave Payouts Upon Separation Policy

Kim Pirie moved to table the revised Sick Leave Payouts Upon Separation policy. Ted Klecker seconded the motion. The motion carried.

***Programs***

* Behavior Support I Am Boundless Contract

Ted Klecker moved to recommend that the Board approve the Behavior Support contract for I Am Boundless. Kim Pirie seconded the motion. The motion carried.

* ARPA Grant

Kim Pirie moved to recommend that the Board approve the Superintendent to apply for the ARPA grant request. Ted Klecker seconded the motion. The motion carried.

Ted Klecker moved to recommend that the Board approve the submission of the ARPA grant request. Kim Pirie seconded the motion. The motion carried.

* MEORC Contract

Ted Klecker moved to recommend that the Board approve the MEORC contract. Kim Pirie seconded the motion. The motion carried.

* Revised Eligibility Policy

Kim Pirie moved to recommend that the Board approve the revised Eligibility policy. Ted Klecker seconded the motion. The motion carried.

* Revised Family Support Services Policy

Ted Klecker moved to recommend that the Board approve the revised Family Support Services policy. Kim Pirie seconded the motion. The motion carried.

**Discussion Items**

* None

**Adjournment**

Kim Pirie moved to adjourn the meeting. Ted Klecker seconded the motion. The motion carried. The meeting adjourned at 5:36 p.m.

Respectfully submitted,

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Executive Assistant