**Delaware County Board of Developmental Disabilities**

**Board Meeting Minutes**

**August 8, 2024**

**Call to Order**

Board Secretary, Ted Klecker called the meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, August 8, 2024.

**Roll Call**

Members present: Ted Klecker, Howard Heffelfinger, Dana Lehman, Kim Pirie, Michael Fulton and Erica Fouss

RESOLUTION 24-08-01

Dana Lehman moved to excuse Louis Borowicz from the August 8, 2024 Board meeting. Howard Heffelfinger seconded the motion. The motion carried.

**Public Comments**

None

**Introductions**

Director of Communications and Community Engagement, Chase Waits introduced new Service and Support Administrators, Nicole Roknich and Cassandra Campbell. Nicole and Cassandra shared information about themselves and their previous work experience with the Board.

**Approval of Minutes**

RESOLUTION 24-08-02

Howard Heffelfinger moved to approve the minutes from the June 13, 2024 Board Meeting as presented. Dana Lehman seconded the motion. The motion carried.

RESOLUTION 24-08-03

Erica Fouss moved to approve the minutes from the July 18, 2024 Special Board Meeting as presented. Michael Fulton seconded the motion. The motion carried.

**Approval of Financial Reports**

RESOLUTION 24-08-04

Senior Director of Operations and Finance, Amy Funk reviewed the June 2024 financial reports. Michael Fulton moved to approve the list of June expenditures and the financial reports as submitted. Howard Heffelfinger seconded the motion. The motion carried.

RESOLUTION 24-08-05

Amy Funk reviewed the July 2024 financial reports. Kim Pirie moved to approve the list of July expenditures and the financial reports as submitted. Howard Heffelfinger seconded the motion. The motion carried.

**Ethics Council Report**

The Ethics Council did not meet as scheduled.

**Executive Session**

RESOLUTION 24-08-06

Howard Heffelfinger moved that the Board enter into executive session for the purpose of ORC 121.22 (G) (2): to consider the sale of property at competitive bidding. Dana Lehman seconded the motion. The roll call vote was as follows: Ted Klecker, yes; Howard Heffelfinger, yes; Dana Lehman, yes; Kim Pirie, yes; Michael Fulton, yes; Erica Fouss, yes. The motion carried.

The Board entered into executive session at 6:39 p.m.

The regular meeting of the Board reconvened at 6:56 p.m.

**New Business - Board Action Items**

1. Ethics Council and Appeals Committee Membership

RESOLUTION 24-08-07

Dana Lehman moved to table the Ethics Council and Appeals Committee Membership to the September meeting. Howard Heffelfinger seconded the motion. The motion carried.

1. Finance Committee Membership

RESOLUTION 24-08-08

Erica Fouss moved to table the Finance Committee Membership to the September meeting. Michael Fulton seconded the motion. The motion carried.

1. Letter of Intent from Summit Housing for Community Residential Renovation Project (1)

RESOLUTION 24-08-09

Erica Fouss moved to authorize the Superintendent to sign the letter of intent from Summit Housing for the community residential renovation project (1). Dana Lehman seconded the motion. The motion carried.

1. Letter of Intent from Summit Housing for Community Residential Renovation Project (2)

RESOLUTION 24-08-10

Michael Fulton moved to authorize the Superintendent to sign the letter of intent from Summit Housing for the community residential renovation project (2). Kim Pirie seconded the motion. The motion carried.

1. Letter of Intent from Summit Housing for Community Housing Purchase

RESOLUTION 24-08-11

Howard Heffelfinger moved to authorize the Superintendent to sign the letter of intent from Summit Housing for the community housing purchase. Erica Fouss seconded the motion. The motion carried.

1. Request of Interest for Homemaker Personal Care and Transportation

RESOLUTION 24-08-12

Dana Lehman moved to approve the Request for Interest for Homemaker Personal Care and Transportation. Erica Fouss seconded the motion. The motion carried.

1. Request of Interest for Environmental Accessibility Adaptions Evaluation

RESOLUTION 24-08-13

Kim Pirie moved to approve the Request of Interest for Environmental Accessibility Adaptions Evaluation. Michael Fulton seconded the motion. The motion carried.

**Department Reports**

*Enrollment and Personnel*

Chase Waits reviewed the June and July 2024 Enrollment and Personnel reports.

**Adjournment**

RESOLUTION 24-08-14

Howard Heffelfinger moved to adjourn the meeting. Dana Lehman seconded the motion. The motion carried. The meeting adjourned at 7:08 p.m.

Respectfully submitted,



Jennifer Bianchi

Executive Assistant