



# Delaware County Board of Developmental Disabilities

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## **Delaware County Board of Developmental Disabilities Board Meeting Minutes December 12, 2024**

### **Call to Order**

Board President, Louis Borowicz called the meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, December 12, 2024.

### **Roll Call**

Members present: Louis Borowicz, Ted Klecker, Howard Heffelfinger, Kim Pirie, Michael Fulton, and Erica Fouss

### **Public Comments**

There were no public comments.

### **Approval of Minutes**

#### RESOLUTION 24-12-01

Kim Pirie moved to approve the minutes from the November 14, 2024 Board Meeting as presented. Howard Heffelfinger seconded the motion. The motion carried.

### **Approval of Financial Reports**

Senior Director of Operations and Finance, Amy Funk reviewed the November 2024 financial reports.

#### RESOLUTION 24-12-02

Erica Fouss moved to approve the list of November expenditures, and the financial reports as submitted. Michael Fulton seconded the motion. The motion carried.

### **Ethics Council Report**

The Ethics Council met at 6:15 p.m. to review 9 contracts for potential conflicts. The Council found that no conflicts currently exist with the entities submitted for review: Access to Interpreters, LLC; Cross Thread Solutions, LLC; Hallenross and Associates, LLC; I Am Boundless, Inc; Julie Rayburn Enterprises, LLC dba Julie's Movers; Rehab2You, LLC; The Alpha Group of Delaware, Inc; The Ohio State University Nisonger Center; and The Scherzinger Corporation. The Council also acted as the Nominating Committee for the 2025 Board Officers and made selections for approval.

#### RESOLUTION 24-12-03

Howard Heffelfinger moved to approve the Ethics Council Report as presented. Ted Klecker seconded the motion. The motion carried.

### **Introductions**

Superintendent, Kristine Hodge introduced new Service and Support Administrator Lindsey Lenhart. Lindsey shared information about herself and her previous work experience with the Board.



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## **Executive Session**

### RESOLUTION 24-12-04

Ted Klecker moved that the Board enter into executive session for the purpose of ORC 121.22 (G) (1): to consider the continued employment of a public employe or official and to consider the compensation of a public employee or official. Kim Pirie seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; Ted Klecker, yes; Howard Heffelfinger, yes; Kim Pirie, yes; Michael Fulton, yes; Erica Fouss, yes. The motion carried.

The Board entered into executive session at 6:37 p.m.

The regular meeting of the Board reconvened at 6:58 p.m.

## **New Business - Board Action Items**

### A. Proclamation for Julie Pusateri

#### RESOLUTION 24-12-05

Howard Heffelfinger moved to approve the proclamation of recognition for Julie Pusateri. Michael Fulton seconded the motion. The motion carried.

### B. Ratification of the Intergovernmental Cooperation Agreement between the Delaware County Board of Developmental Disabilities and the Delaware County Board of Commissioners

#### RESOLUTION 24-12-06

Ted Klecker moved to authorize the intergovernmental agreement with the Delaware County Board of Commissioners. Howard Heffelfinger seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; Ted Klecker, yes; Howard Heffelfinger, yes; Kim Pirie, yes; Michael Fulton, yes; Erica Fouss, yes. The motion carried.

### C. Present and Approve Slate of Board Officers

#### RESOLUTION 24-12-07

Erica Fouss moved to approve the slate of Board Officers as presented by the Nominating Committee, which will be voted on at the January meeting: Louis Borowicz, President; Ted Klecker, Vice President; Kim Pirie, Secretary. Michael Fulton seconded the motion. The motion carried.

### D. OACB Membership Dues

#### RESOLUTION 24-12-08

Michael Fulton moved to approve payment of the OACB Membership invoice. Kim Pirie seconded the motion. The motion carried.

### E. Resolution Amending 17-04-07 to Permit Core Team Contracts without the Antecedent Provision of Issuing Either a Request for Proposal or a Request of Interest Prior to Entering into Contracts for Core Team Early Intervention Services

#### RESOLUTION 24-12-09

Kim Pirie moved to amend Resolution 17-04-07 to permit Core Team contracts without the antecedent provision of issuing either a Request for Proposal or a Request of Interest prior to entering into contracts for Core Team Early Intervention Services. Ted Klecker seconded the motion. The roll call vote was as



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follows: Louis Borowicz, yes; Ted Klecker, yes; Howard Heffelfinger, yes; Kim Pirie, yes; Michael Fulton, yes; Erica Fouss, yes. The motion carried.

F. Sensory Solutions, LLC Contract

RESOLUTION 24-12-10

Erica Fouss moved to authorize the Superintendent to sign and execute the contract for Sensory Solutions, LLC. Michael Fulton seconded the motion. The motion carried.

G. Datsmarts Contract

RESOLUTION 24-12-11

Howard Heffelfinger moved to authorize the Superintendent to sign and execute the contract for Datsmarts. Ted Klecker seconded the motion. The motion carried.

H. Mid-East Ohio Regional Council Contract

RESOLUTION 24-12-12

Kim Pirie moved to authorize the Superintendent to sign and execute the contract for Mid-East Ohio Regional Council. Michael Fulton seconded the motion. The motion carried.

I. ARPA Grant Transfer of Appropriation

RESOLUTION 24-12-13

Howard Heffelfinger moved to the transfer of appropriations as follows:

Transfer from HCBS ARPA Grant (30652507-5601) in the amount of \$132,860.00 and transfer to HCBS ARPA Grant (30652507-5335) in the amount of \$132,860.00. Michael Fulton seconded the motion. The motion carried.

J. Momentum Refresh Vehicle Rental Agreement

RESOLUTION 24-12-14

Erica Fouss moved to authorize the Superintendent to sign and execute the rental agreement with Momentum for the Refresh Vehicle. Michael Fulton seconded the motion. The motion carried.

K. Letter of Intent from Summit Housing Development Corp for Renovation (1)

RESOLUTION 24-12-15

Kim Pirie moved to authorize the Superintendent to sign the letter of intent from Summit Housing Development Corp for renovation (1). Ted Klecker seconded the motion. The motion carried.

L. Letter of Intent from Summit Housing Development Corp for Renovation (2)

RESOLUTION 24-12-16

Ted Klecker moved to authorize the Superintendent to sign the letter of intent from Summit Housing Development Corp for renovation (2). Erica Fouss seconded the motion. The motion carried.



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M. Letter of Intent from Summit Housing Development Corp for Renovation (3)

RESOLUTION 24-12-17

Michael Fulton moved to authorize the Superintendent to sign the letter of intent from Summit Housing Development Corp for renovation (3). Erica Fouss seconded the motion. The motion carried.

**Department Reports**

*Enrollment and Personnel*

Superintendent Kristine Hodge reviewed the November 2024 Enrollment and Personnel reports.

**Adjournment**

RESOLUTION 24-12-18

Michael Fulton moved to adjourn the meeting. Erica Fouss seconded the motion. The motion carried. The meeting adjourned at 7:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Bianchi".

Jennifer Bianchi  
Executive Assistant