**Delaware County Board of Developmental Disabilities**

**Board Meeting Minutes**

**January 9, 2025**

**Call to Order**

Board President, Louis Borowicz called the meeting of the Delaware County Board of Developmental Disabilities to order at 6:35 p.m. on Thursday, January 9, 2025.

**Roll Call**

Members present: Louis Borowicz, Ted Klecker, Howard Heffelfinger, Kim Pirie, and Erica Fouss

Members absent: Michael Fulton

RESOLUTION 25-01-01

Howard Heffelfinger moved to excuse Michael Fulton from the January 9, 2025 Board meeting. Ted Klecker seconded the motion. The motion carried.

**Public Comments**

Eric Penkal, Executive Director of the Delaware County Guardianship Services Board, provided an update to the Board.

**Approval of Minutes**

RESOLUTION 25-01-02

Ted Klecker moved to approve the minutes from the December 12, 2024 Board Meeting as presented. Howard Heffelfinger seconded the motion. The motion carried.

**Approval of Financial Reports**

RESOLUTION 25-01-03

Senior Director of Operations and Finance, Amy Funk reviewed the December 2024 financial reports. Kim Pirie moved to approve the list of December expenditures, and the financial reports as submitted. Erica Fouss seconded the motion. The motion carried.

**Ethics Council Report**

The Ethics Council met at 6:15 p.m. to review 2 contracts for potential conflicts. The Council found that no conflicts currently exist with the entities submitted for review: Reliable, Independent, Dependable, Efficient, LLC (RIDE), and Three C Care Healthcare, LLC.

RESOLUTION 25-01-04

Howard Heffelfinger moved to approve the Ethics Council Report as presented. Erica Fouss seconded the motion. The motion carried.

**Executive Session**

RESOLUTION 25-01-05

Howard Heffelfinger moved that the Committee enter into executive session for the purpose of ORC 121.22 (G) (1): to consider the continued employment of a public employee or official and to consider the compensation of a public employee or official. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; Ted Klecker, yes; Howard Heffelfinger, yes; Kime Pirie, yes; Erica Fouss, yes. The motion carried.

The Board entered into executive session at 7:07 p.m.

The regular meeting of the Board reconvened at 7:30 p.m.

**New Business - Board Action Items**

1. Superintendent Performance Evaluation

RESOLUTION 25-01-06

Howard Heffelfinger moved to authorize the Board President to execute the Superintendent’s performance evaluation and place it in the appropriate file. Kim Pirie seconded the motion. The motion carried.

1. Superintendent Salary Increase

RESOLUTION 25-01-07

Howard Heffelfinger moved to approve a four percent increase to the Superintendent’s salary effective the first pay period of 2025. Kim Pirie seconded the motion. The motion carried.

1. Bylaws

RESOLUTION 25-01-08

Ted Klecker moved to approve the 2025 Bylaws as presented. Kim Pirie seconded the motion. The motion carried.

1. Revised Table of Organization

RESOLUTION 25-01-09

Howard Heffelfinger moved to approve the revised Table of Organization as presented. Erica Fouss seconded the motion. The motion carried.

1. Resolution for Payment of Non-Federal Share of Medicaid Waiver Expenditure

RESOLUTION 25-01-10

Kim Pirie moved to approve that the Delaware County Board of Developmental Disabilities set aside a total of $19,031,522.16 in calendar year 2025 to pay the Medicaid match obligation for the non-federal share of services as required by Section 5126.0511(B) of the Ohio Revised Code. Ted Klecker seconded the motion. The motion carried.

1. Resolution to Not Provide Educational Services

RESOLUTION 25-01-11

Erica Fouss David Moser moved that the Delaware County Board of Developmental Disabilities will not participate in the provision of or contract for educational services for children ages six through twenty-one years of age. Kim Pirie seconded the motion. The motion carried.

1. Addendum to Alpha Contract

RESOLUTION 25-01-12

Ted Klecker moved to approve the addendum to the Alpha contract. Howard Heffelfinger seconded the motion. The motion carried.

1. Revised American with Disabilities Act Policy

RESOLUTION 25-01-13

Howard Heffelfinger moved to approve the revised Americans with Disabilities Act policy as presented. Ted Klecker seconded the motion. The motion carried.

1. Revised Leave Conversion Policy

RESOLUTION 25-01-14

Erica Fouss moved to approve the revised Leave Conversion policy as presented. Ted Klecker seconded the motion. The motion carried.

1. Revised Board Member Recognition Policy

RESOLUTION 25-01-15

Kim Pirie moved to approve the revised Board Member Recognition policy as presented. Erica Fouss seconded the motion. The motion carried.

**Department Reports**

*Enrollment and Personnel*

Superintendent Kristine Hodge reviewed the December 2024 Enrollment and Personnel reports.

**Adjournment**

RESOLUTION 24-01-16

Erica Fouss moved to adjourn the meeting. Howard Heffelfinger seconded the motion. The motion carried. The meeting adjourned at 7:41 p.m.

Respectfully submitted,

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Jennifer Bianchi

Executive Assistant