**Delaware County Board of Developmental Disabilities**

**Board Meeting Minutes**

**March 13, 2025**

**Call to Order**

Louis Borowicz, Board President, called the meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, March 13, 2025.

**Roll Call**

Members present: Louis Borowicz, Ted Klecker, Kim Pirie, Michael Fulton and Erica Fouss

Members absent: Howard Heffelfinger and Patty Hollingsworth

RESOLUTION 25-03-01

Ted Klecker moved to excuse Howard Heffelfinger and Patty Hollingsworth from the March 13, 2025 Board meeting. Kim Pirie seconded the motion. The motion carried.

**Public Comments**

Sarah Ebersole with Best Buddies of Olentangy Liberty High School presented information about the Advocacy Grant request for $800 to have a student member attend the Best Buddies annual conference. The Board encouraged Sarah to amend the request to the maximum amount of $2,500 in order to send more than one student. Sarah expressed her gratitude and amended the amount.

**Approval of Minutes**

RESOLUTION 25-03-02

Ted Klecker moved to approve the minutes from the February 13, 2025 Board Meeting as presented. Kim Pirie seconded the motion. The motion carried.

**Approval of Financial Reports**

RESOLUTION 25-03-03

Amy Funk, Senior Director of Operations and Finance, reviewed the February 2025 financial reports. Michael Fulton moved to approve the list of February expenditures, and the financial reports as submitted. Erica Fouss seconded the motion. The motion carried.

***Finance Committee Update***

Michael Fulton, Finance Committee Chair, reported that the committee met on March 11, 2025. The committee recommends that the Board approve the Agreement to Fund the Guardianship Services Board in the amount of $108,750. The committee also began levy planning with an informational presentation from Amy Funk and Kristine Hodge. After discussion with the Board, it was decided that the committee will meet in August to continue levy planning, and a full Board work session will be held at a later date.

**New Business - Board Action Items**

1. Developmental Disabilities Aware Month Proclamation

RESOLUTION 25-03-04

Kim Pirie moved to adopt the Developmental Disabilities Awareness Month Proclamation. Ted Klecker seconded the motion. The motion carried.

1. Advocacy Grant Request from Best Buddies of Olentangy Liberty High School

RESOLUTION 25-03-05

Michael Fulton moved to approve the Advocacy Grant request from Best Buddies of Olentangy Liberty High School in the amended amount of $2,500. Erica Fouss seconded the motion. The motion carried.

1. Board Training Plan

RESOLUTION 25-03-06

Kim Pirie moved to approve the 2025 Board Training Plan as presented. Ted Klecker seconded the motion. The motion carried.

1. Agreement to Fund the Delaware County Guardianship Services Board

RESOLUTION 25-03-07

Michael Fulton moved to authorize the Superintendent to sign and execute the agreement to fund the Delaware County Guardianship Services Board for the annual amount of $108,750. Erica Fouss seconded the motion. The motion carried.

1. Revised De Minimus Fringe Benefits/Provision of Beverages and Refreshments Policy

RESOLUTION 25-03-08

Erica Fouss moved to approve the revised De Minimus Fringe Benefits/Provision of Beverages and Refreshments policy as presented. Kim Pirie seconded the motion. The motion carried.

1. Revised Employee Ethics Policy

RESOLUTION 25-03-09

Ted Klecker moved to approve the revised Employee Ethics policy, now titled Ethics policy as presented. Erica Fouss seconded the motion. The motion carried.

1. Revised Outside Employment Policy

RESOLUTION 25-03-10

Michael Fulton moved to approve the revised Outside Employment policy as presented. Kim Pirie seconded the motion. The motion carried.

**Department Reports**

*Enrollment and Personnel*

Melinda Draper, Senior Director of Compliance and Administrative Services, reviewed the February 2025 Enrollment and Personnel reports.

**Adjournment**

RESOLUTION 25-03-11

Erica Fouss moved to adjourn the meeting. Kim Pirie seconded the motion. The motion carried. The meeting adjourned at 7:12 p.m.

Respectfully submitted,

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Jennifer Bianchi

Executive Assistant